



## American Airlines Group & Meeting Travel

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Hours: 8A.M. - 7P.M. Central Time/Monday-Friday

### INTERNATIONAL GROUP CONTRACT

Issue Date: August 14, 2018

Revision Number: 1

#### Customer Information:

YOOJIN LEE  
1329 W. CHELTENHAM AVE  
SUITE 101  
MELROSE PARK, PA 19027  
Email: [hanatour12@hotmail.com](mailto:hanatour12@hotmail.com)  
Phone: 215-935-2500

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Thank you for selecting American Airlines for your group booking, we appreciate your business.

American Airlines, Inc. agrees to offer group travel as described in this Agreement. This Agreement describes the meeting details pertinent to your group of 10 or more.

Your first reservation or ticket issuance using this agreement shall be deemed your consent to be bound by the terms and conditions of this agreement. A complete list of Terms and Conditions applicable to this agreement can be found on [www.aa.com/groups](http://www.aa.com/groups).

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Group Name	: HANA CANCUN GROUP	Auth. Number	: A6319BV
Contract ID	: HGC1408181227	Contract Type	: Guaranteed Fare
ARC Number	: 3961432	Agency Name	: HANATOUR
Meeting Dates	: 27Jan19-31Jan19	Group Size	: 24

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#### Meeting Information:

MEETING DATES	GRP	DESTINATION	AUTH. NUMBER
27Jan19-31Jan19	24	CUN-CANCUN	A6319BV

#### PNR Information:

The following blocked space records are being held for your group:

PNR	GRP	BASE FARE	ROUTING	FARE BASIS CODE	COMMENTS
WFMETF	24	162.00 USD	PHL-CUN-PHL	QANGC49U	

Fare is per person in USD, excludes PFCs, security and custom charges, immigration charges, taxes or any other charges, which may apply and must be added at time of ticketing.

A Service Charge, which is subject to change, will apply when ticketing through American Airlines. For tickets purchased outside the US, USVI, and PR the amount will vary by country and currency. As of December 9, 2016 the ticketing charge will not apply to the Zone and Guaranteed fare products.

American Airlines Group Reservations may not be able to fulfill specific seating requests.

### **Special Conditions:**

- One free name change per ticket will be allowed after ticketing provided the name change is made at least 48 hours prior to commencement of travel. The ticket must be reissued prior to arrival at the airport. Contact Meeting Services at 1-800-433-1790.
- Please advise if the group will be traveling with band instruments, medical equipment, wheelchairs or sports equipment. We encourage you to visit our web page [www.aa.com/baggage](http://www.aa.com/baggage) for checked, excess, oversized, sports items and/or overweight baggage and equipment charges that apply. Certain aircraft limitations and box/baggage embargoes may apply.
- Contact Avis 1-800-331-1600 (refer to AWD# B136001) or Budget at 1-800-842-5628 refer to (BCD# U001650) to reserve your car at a discounted rate. Or, log on to [www.avis.com/aagroups](http://www.avis.com/aagroups) or [www.budget.com/aagroups](http://www.budget.com/aagroups). If calling from outside the US, please call 1-918-624-4301.

### **Ticketing Instructions:**

- **Advance Purchase 30 Days.**
- Travel Agent is responsible for manually adding the Authorization Number in the tour code box of each ticket. Discount Agreement account codes must be appended to the fare basis code. Failure to do so will result in an incorrect passenger count and a debit memo.
- The dollar value of the ticket must appear on all coupons of every ticket when travel is within the US50/Canada only.
- Tickets must be issued in the currency of the country of origin.
- NONREF/CHGFEEPLUSFAREDIF/CXL BY FLT TIME OR NOVALUE must appear in the endorsement box of each ticket issued for this group. Tickets must be issued on American Airlines ticket stock.
- In accordance with TSA's Secure Flight Program, list each name individually as it appears on the government issued identification to be used. Provide date of birth, gender, Redress Number (if applicable), and AAdvantage number (if applicable). Ticketing Agency is responsible for ensuring that all Secure Flight Passenger Data is properly collected and added to the reservation.
- For travel to Cuba, additional information can be found on [www.aa.com/cuba](http://www.aa.com/cuba).
- Rollovers to published fares are prohibited.

### **Ticket Refunds / Exchanges / Cancellation:**

- Tickets will be non-refundable once issued. Changes will be subject to the change fee in effect at time of ticketing, plus any fare difference. Additional restrictions may apply. Terms governing Ticket Refund/Exchanges/Cancellation are subject to change at the discretion of American Airlines.

### **Deposit / Utilization Information:**

Upon verification of ticketing, American will reimburse the applicable deposit amount for the number of seats ticketed to the original depositor.

**Space canceled at (days prior to departure) : Deposit penalty per RT seat.**

**0-89 DAYS\* - 100 USD Coach**

\* 89 days or less, you can cancel 10% of the space without deposit penalty.

- Changes to the itinerary made after payment of the deposit may result in deposit penalties or forfeiture. A different base fare, resulting taxes, surcharges and applicable fees, all as determined by American, may apply.
- All added seats count towards utilization.

- A collection letter/debit memo will be used to collect any deposit penalties that exceed the deposit collected or waived.
- Should your group fall below the minimum group size of 10 within the utilization period, the entire deposit will be forfeited, and additional penalties may be collected.
- Access TRAVEL.STATE.GOV on the internet for travel advisories before signing your contract. All cancellations are subject to deposit penalty.

BY: K PEDESCLEAUX



## American Airlines Group & Meeting Travel PNR Itinerary Information

Revision Number: 1

Group Name	: HANA CANCUN GROUP	Auth. Number	: A6319BV
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1.C/24-24HANA CANCUN GROUP

1 815Q 27JAN S PHLCUN HK24 820A 1220P /E

2 815Q 31JAN Q CUNPHL HK24 100P 435P /E

RECEIVED FROM - HGC-YOOJIN LEE/HANATOUR

QSD.QSD8HGC 1226/14AUG18 WFMBTF H

BY: K PEDESCLEAUX



## American Airlines Group & Meeting Travel Claim Instructions

Group Name : HANA CANCUN GROUP  
Contract ID : HGC1408181227  
ARC Number : 3961432  
Meeting Dates : 27Jan19-31Jan19

Auth. Number : A6319BV  
Contract Type : Guaranteed Fare  
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Dear Travel Professional,

Thank you for returning your signed agreement. The above authorization number has now been assigned and, per the instructions on the agreement, please claim all related group PNR(s).

**Amadeus, Worldspan, Apollo, Galileo and Travelsky:** Once claimed, pre-reserved seats will be assigned for your group prior to names being added.

**Please note:** Seats will not be assigned until all related PNR(s) have been claimed.

Travel agencies may only assign seats after they have added the passenger names.

**SABRE:** Once claimed, assign the pre-reserved seats, nine at a time, up to 330 days prior to departure without the actual passenger names being added. GMT will not assign the pre-reserved seats.

**ALL:** For claim assistance, please contact your Agency Help Desk.

A Service Charge, which is subject to change, will apply when ticketing through American Airlines. For tickets purchased outside the US, USVI, and PR the amount will vary by country and currency. As of December 9, 2016 the ticketing charge will not apply to the Zone and Guaranteed fare products. [Ticketing and Other Fees](#)

Thank you for selling American Airlines.

Sincerely,

GMT Support