Scandinavian Airlines Group Agreement Form

This agreement dated 22nd of October 2018 between Scandinavian Airlines of North America, Inc. (SAS), and the Agency named below:

Agency: Hanatour
Address: 1329 w Cheltenham ave
City, State, Zip: Elkins Park, PA 19027
Phone:215-935-2500

Email:yoojin@ihanatour.com
IATA Number:39614326
CRS System:Apollo
Pseudo City:3GS

Scandinavian Airlines, Group Sales Support
301 Route 17 North, Suite 500
Rutherford, NJ 07070

Email:Groupsales@sasair.com

Contract Number: HAN130819

1) **DESCRIPTION OF PARTIES:**
Whereas SAS is engaged in providing air transportation and whereas the Agent/Organizer is engaged in the business of developing, packaging and marketing travel tours to the public and whereas the Agent/Organizer and SAS desire to cooperate in selling their respective services to the public for their mutual benefit;

The parties agree as follows:

2) **TERMS AND CONDITIONS:**
   A) SAS agrees to provide Agent with: Flight Itinerary, Fare Basis, Net Fare, International fee (YQ), and Tax breakdown.
   B) Agent agrees: Not to make use of SAS' name, logo, color, pictures, or representation of SAS' aircraft in the Agent/Organizer's brochure(s) or website before being submitted to SAS for its prior written approval before any printing/display. The Agent will not assign or subcontract the agreement or any right or obligation hereunder.
   C) All requested flight itineraries are subject to schedule changes. This agreement applies only to the flight information/itinerary identified herein.
   D) A group is defined as a minimum of 10 passengers traveling roundtrip from a single origin to a single destination

DEVIATIONS:
   A) 20% of a group of the group may deviate, however the main group still needs to be at least 10 passengers. Point of origin or destination may not deviate. All fares and flights are subject to availability at time of requested deviation.
   B) Deviations on routing are not permitted and must be booked, priced and ticketed separately from the group by the Organizer/Agent

PAYMENT:
   A) Payment and/or deposit requirements are as outlined in ticketing instructions, which are attached hereto.

SAS and other airlines are obligated by law to give access to certain travel and reservation data for all passengers booked to/from/via USA. Personal Data, which has been provided to us in connection with your travel, may be passed to government authorities for border control and aviation security purposes.

Please sign below and return the document by email to groupsales@sasair.com; or via U.S. mail to the address specified above; your signature evidences your acceptance of this agreement and all of its Terms.

We thank you for your business and we look forward to working with you!

Signed by

Date

Signed by below

SAS Airlines Group Desk

NET FARE	USD 400.00
DOMESTIC/INTERNATIONAL FEE YQ (LOCKED IN)	USD 320.00
TAXES (AS APPLICABLE ON DAY OF TICKETING)	USD 91.10
TOTAL APPROXIMATE FARE PER TICKET	USD 811.10
FARE BASIS	GUSASKG
TOUR CODE (IT NUMBER)	USA20180872629
SAS LOCATOR	**M4FNY8**
BAGGAGE ALLOWANCE	1PC
TRAVEL CLASS	SAS GO
ENDORSEMENT	Valid only flights/dates booked/No refund

SAS Ad-hoc Group Ticketing Instructions APPENDIX 1

RP/NYCSK0213/NYCSK0213 TH/SU 10OCT18/0843Z M4FNY8
0. 28HANA TOUR NM: 0
1 SK 910 G 13AUG 2 EWRCPH HK28 1605 B 1735 0715+1 *1A/E*
2 SK 252 G 22AUG 4 BGOOSL HK28 0850 0920 1010 *1A/E*
3 SK 907 G 22AUG 4 OSLEWR HK28 1010 1110 1315 *1A/E*
4 APE YOOJIN@IHANATOUR.COM
5 TK OK09OCT/NYCSK0213

DEPOSIT RULES AND DEADLINES:
A deposit shall be required to hold group bookings until time of ticketing. Failure to provide a deposit by the deadline will result in the full cancellation of the group booking.

Deposit Deadlines:
A deposit of $100.00USD per seat is required to hold the booking. The deposit will be refunded after ticket issuance.

Bookings made 3 months before departure	Deposit must be received within 14 days of confirmation
Bookings made within 3 months of departure	Deposit must be received within 2 business days of confirmation

METHOD OF PAYMENT OPTIONS:

a) Preferred Option: **Wire Transfer**. Must include Contract Number in wire instructions.

Nordea Bank AB
1211 Avenue of the Americas
New York. NY 10036
Account Number: 4000363001
ABA/routing number: 026010786

b) Alternative Option: **Check** issued to Scandinavian Airlines of NA. Memo field must include Contract Number stated above and mailed to the below address:

Scandinavian Airlines
Attn: Accounting Department
301 Route 17, Suite 500
Rutherford, NJ 07070

IF SEATS ARE CANCELLED BEFORE DEPARTURE:

330-121 days before departure: Full refund of deposit.

120-91 days before departure: 90% of the total deposit fare per person is refundable.

90-30 days before departure: Deposit will not be refunded

Refund of deposit when ticket is issued

Deposit will be refunded after full payment and when ticket is issued.

Waived
Waived for hospitalization or death of passenger or family member or Travel companion. Valid hospitalization/death certificate required.

a. Additional information can be found on www.sassalesinfo.com/ Groups For the rest of the world/Reservation/US Ad-hoc

TICKETING INFORMATION:

b. It is the responsibility of the Agent to obtain ticketing rules and instructions in their CRS/GDS System. Additional ticketing instructions can be found on www.sassalesinfo.com/ Groups For the rest of the world/Reservation/US Ad-hoc
c. Tickets must contain the net price using SAS operated and designated flights and US domestic carrier's flights and routings as specified.
d. Tickets must be issued using the applicable SAS group fare basis **GUSASKG**
e. Endorsement box must read: Valid only flights/dates booked/No Refund.
f. ARC/IATA approved Agencies will issue their own tickets on SK/117 ticket stock. A fee of $50.00USD per ticket will be collected if SAS issues the ticket for an ARC/IATA agent.
g. For non IATA- approved Agents, Tour leaders or direct passengers there is a fee of $35.00USD per ticket.
h. All Tickets must be issued no later than 30 days prior to departure. Failure to issue tickets within deadline will result in seats being released and deposit forfeited.
i. Passengers traveling on any separate tickets will not be covered under this agreements terms and conditions.
j. Voided tickets within ticketing deadline are subject to an Agency Debit Memo (ADM) of the full net fare quoted. For further information on ADM, please refer to www.sassalesinfo.com Reservations/Policies & Agreements.
k. It is the responsibility of the Agent to cancel any unwanted seats or the entire reservation in their own GDS, or to contact SAS Group Sales department to advise of cancelation. Failure to report cancellations may result in an ADM of the full net fare quoted.
l. It is the responsibility of the Agent to enter the baggage allowance and fare basis on all tickets issued.
m. It is the sole responsibility of the passenger to have all required travel documents.
n. International surcharges are subject to change without notice. Please refer to www.sassalesinfo.com /Fares / Fares and surcharges.

NAME REPORTING AND DEADLINES:

A. ***The Transportation Security Administration (TSA) requires the full legal name, date of birth, and gender for each passenger. Failure to provide this information may result in the denial of transport. For additional information regarding TSA privacy policies, please refer to www.tsa.gov***

SAS will observe the following name and ticketing deadlines:

a. **90 days** prior: Please reconfirm number of seats by email.
b. **40 days** prior: All passport names are due. Any seats without an assigned passenger name will be cancelled.
c. **35 days** prior: Agent shall issue tickets within 5 business days.
d. **30 days** prior: Failure to issue tickets on a group record will result in cancellation of entire group.

Names shall be inserted by the travel agent.

NAME CHANGE POLICY:

After the applicable ticketing deadline, name changes are only permitted on wholly SAS flight itineraries. Any name change must be processed at latest 2 business days before departure with a fee payment of $80.00 USD per person. Please refer to www.sassalesinfo.com Reservations/ Reservations and Ticketing /Name change for further information.

PRODUCT & GENERAL INFORMATION:

For more details about SAS Groups Sales procedures and SAS product information, please refer to; www.sassalesinfo.com /Reservations/Groups for the rest of the world/US Ad hoc.

REFUND:

Group tickets are non-refundable. If tickets are not used, a refund will be permitted for the amount of the unused ticket taxes. The International surcharge is not refundable.
Refund restriction is waived for hospitalization or death of passenger, family member or travel companion. Valid hospitalization / death certificate is required. Please refer to www.sassalesinfo.com / Reservations/Refunds for handling procedure.

CHILDREN AND INFANT DISCOUNTS:

Children ages 2-11 pay 75% of the net fare. Applicable fees and taxes also apply. Children discount is offered on SAS flights only.

Infant 0-23months pay 10% of the net fare. Applicable fees and taxes also apply. The infant discount is applicable for infants without a seat on SAS flights only.

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Shield℠

COURTESY TRAVEL, INC. - DBA HANA TOUR
1329 W CHELTENHAM AVE STE 101
ELKINS PARK, PA 19027

DATE 10/31/2018 . 3-1898/360 33

PAY TO THE ORDER OF Scandinavian Airlines $ 2800.00

two thousand eight hundred only DOLLARS

Security Features Included. Details on Back.

NOAHBANK
노아은행

FOR Group Deposit (RL: M4FNY8)

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